

### STEPS FOR SIMPLE STUDENT ENROLLMENT

NOTE: After you have entered your class in the system, your students must register individually for the class. Here are steps for students to register if they don't remember their username and password. This only works for students that have an existing CATEMA account. This makes the process a lot easier. If you have any questions, please feel free to contact the Tech Prep office at 830-591-7390 or e-mail me at [vince.ortiz@swtjc.cc.tx.us](mailto:vince.ortiz@swtjc.cc.tx.us).

Home New Students Visitors New Teachers Colleges

NOTE: Bookmarks and Shortcuts

CATEMA System Demo

(For Users with Existing Account)

Username

Password

Login [Forgot Password?](#)

Returning **STUDENTS!**, if you already have a login account, and have forgotten your **Username** and **Password** then...

**Go To Student Login Assistant**

Once you are on the CATEMA website and your student is ready to register for your class, have them select "Go To Student Login Assistant"

Student Login Assistant

For Students Only!  
[Student Account Info](#)

demo CATEMA System

Main Login  
New Student Account

CATEMA System Demo

For students with existing accounts only...

**Find My Username**

Your High School

Your First Name

Your Last Name

Your Date Of Birth

**Find Username** [Clear](#)

Now the student will enter their high school, first/last name and date of birth, then select "Find Username"

Student Login Assistant

For Students Only!  
[Student Account Info](#)

demo CATEMA System

Main Login  
New Student Account

CATEMA System Demo

For students with existing accounts only...

**Found Your Username...**

Your High School **Sunshine Valley High School**

Your First Name **Ryan**

Your Last Name **Matteson**

Your Date Of Birth **12/12/1989**

**sunmat12** < Your Username

You may now...

**Create a new enrollment record**

or

Continue login to your Task Menu

[Clear](#)

The student can now register for your class by selecting "Create a new enrollment record"

Student - Class Enrollment Only

Student Enrollment Application  
Ryan Matteson

demo CATEMA System

Logout

2006-07 School Year

\*Required Data

High School\*

Teacher's Name\*

Course Name\*

H.S. Class Period\*

Career Interest\*

[\[Clear All\]](#) **Submit**

Students should enter information for the class they are entering and then select "Submit"

Student - Class Enrollment Only

Student Enrollment Application  
Ryan Matteson

demo CATEMA System

Logout

2006-07 School Year

\*Required Data

High School\*

Teacher's Name\*

Course Name\*

H.S. Class Period\*

Career Interest\*

[\[Clear All\]](#) [\[Submit\]](#)

**You have created a new class enrollment record!**  
(Additional enrollment records may be created, or you may log out)

The student will now receive a message that they have registered/enrolled in the class